

# Letter of Recommendation

**Applicant:** Type or neatly print the following information on 3 copies of this form prior to giving to your references. Provide each reference with a stamped envelope, pre-addressed to the MBC Program, Department of Building Science, 118 M. Miller Gorrie Center, Auburn University, AL 36849-5315.

Applicant: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

To: \_\_\_\_\_ (fill in the name of your reference)

**Reference:** The individual named above is applying for admission to the Auburn University Master of Building Construction program. Please provide your candid evaluation of the applicant based on your association with them. This information is used, in part, by the admissions committee to make acceptance recommendations. The applicant will not have access to letters of recommendation unless you choose to provide a copy to them.

After completing this form, please write a personal letter of recommendation on your own letterhead indicating your support of this applicant. Please place your signature across the seal of the envelope prior to mailing. Information that is helpful includes: how long and in what capacity you have known the applicant, the applicant's greatest strengths or potential weaknesses, how well thought out their study plans are, or other insights into the candidate's abilities that the committee could use to grant acceptance or award fellowships.

**Please rate the applicant's mastery of the elements of effective written communication.**

Outstanding     Strong     Adequate     Limited     Weak     No Knowledge

**Please rate the applicant's mastery of the elements of effective oral communication.**

Outstanding     Strong     Adequate     Limited     Weak     No Knowledge

**Please rate the applicant's overall professional work habits in terms of reliability, self-direction, peer cooperation, and motivation.**

Outstanding     Strong     Adequate     Limited     Weak     No Knowledge

**Please indicate your confidence that the candidate will be able to complete the curriculum including an independent Capstone project related to the construction industry.**

Very Confident     Confident     Unsure     Doubtful     No Opinion